ICT50118 Diploma of Information Technology (CRICOS Code: 0100141)

Duration

Calendar Year: 52 weeks

Academic Year: 40 weeks

Terms: 4 Terms x 10 weeks each (Total 40 weeks)

Holidays & Study Breaks: 12 weeks – 4 x 3 weeks

Study Type: Full Time 20 hours / week

Location

Level 2, 1 James Place, North Sydney NSW 2060

Course Fee

$15,000.00

Application Fee

A non-refundable Administration Fee of $250 is to be paid with the deposit.

Additional Fees

Material Fees: $200 (Material Fee covers cost of printing of class material, class tests/quiz, and assessment cover forms).

Assessment Arrangements

Assessments are both formative and summative and a holistic approach has been applied where possible. Evidence gathered is a combination of observation and written reports, case studies, question and answers, self-assessments and third-party reports (if applicable).

Delivery Modes

Learners are provided with materials for each individual unit which includes materials used in the training sessions, assessment materials (other than tests) and reference materials. All training will be delivered using a blended mode (face to face and online), including use of simulated project management situations where required.

Emphasis will be made on reflecting "real work situations" in order to develop the skills identified in the "employability skills" for this qualification.
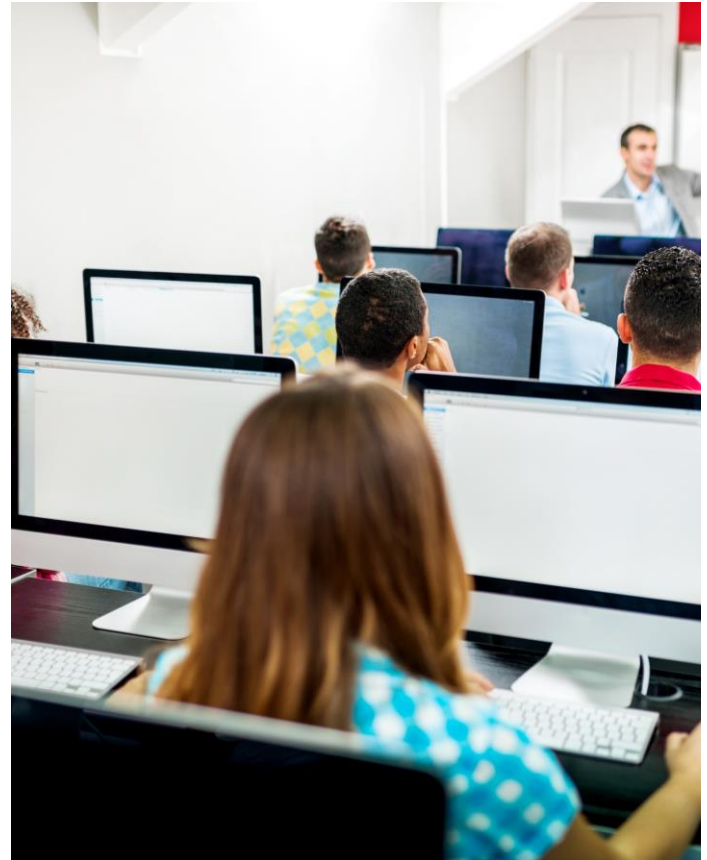
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Address:	**Level 2, 1 James Place**
	North Sydney NSW 2060

Elite Education Vocational Institute

RTO ID:	**45018**
CRICOS Code:	**03546G**

Elite Education Vocational Institute

Realise your potential!

ICT50118 Diploma of Information Technology (CRICOS Code: 0100141)

Course Description

This qualification provides the skills and knowledge for an individual to administer and manage information and communications technology (ICT) support in small-to-medium enterprises (SMEs) using a wide range of general ICT technologies.

Persons working at this level provide a broader rather than specialised ICT support function, applying a wide range of higher-level technical skills in ICT areas such as networking, IT support, database development, programming and web development.

Job Roles
- Information Systems Office Manager
- Office Systems Administrator
- IT Office Manager
- IT Systems Administrator
- Systems Manager

Consistent with the training package rules, the units listed below will be delivered for this course. The code and title of each unit is provided as well as an indication of core and elective. This qualification is made up of 20 units of competency. The units of competency are stand alone and not sequenced in any specific order.

Recognition of Prior Learning

Elite Education Vocational Institute (EEVI) supports the national policy of recognition of
qualifications and Statements of Attainment issued by other Registered Training Organisations (RTO), regardless of the location, provided that the RTO is registered to offer units of competency which exist within the qualification offered by EEVI and which may also exist in other Training Packages.
An application can be made for RPL when the student believes that they have already attained the necessary skills and competencies elsewhere (work other study etc.). An RPL application form is available from Administration Services upon request.
The student will be required to provide documentation to support their application. The application will be processed and an assessment made as to the success or otherwise of the application. The student will be notified in writing of the result. The Student must sign (or otherwise accept) the 'Record of Course Credit Granted'.

UNITS OF COMPETENCY	
CODE	**TITLE**
BSBSUS501	Develop workplace policy and procedures for sustainability
BSBWHS501	Ensure a safe workplace
ICTICT509	Gather data to identify business requirements
ICTICT517	Match ICT needs with the strategic direction of the organization.
BSBCRT501	Originate and develop concepts
ICTWEB501	Build a dynamic website
ICTWEB502	Create dynamic web pages
ICTWEB503	Create web-based programs
ICTPMG501	Manage ICT projects
ICTNWK529	Install and manage complex ICT networks
ICTSAS502	Establish and maintain client user liaison
BSBADM502	Manage meetings
BSBINM501	Manage an information or knowledge management system
BSBINN501	Establish systems that support innovation
BSBWOR502	Lead and manage team effectiveness
BSBINN601	Lead and manage organizational change
ICTICT501	Research and review hardware technology options for organisations
ICTNWK536	Plan, implement and test enterprise communication solutions
ICTPRG532	Apply advanced object-oriented language skills
ICTPRG527	Apply intermediate object-oriented language skills

Students have at their disposal a computer lab with the necessary resources and computer equipment to learn programming, create presentations, repeat and reinforce topics taught in classrooms or research topics using the Internet. Students will have access to learning resources on LMS to assist them with self-learning time.

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Entry Requirements

a) **English language equivalence requirements**

- English is the student's first language; or
- IELTS 5.5 with no sub band scores less than 5.0; or
- Completion of at least one year of full-time study at secondary, post-secondary or tertiary level; or
- A pass grade or better in an English language subject at Australian Year 12 level or overseas equivalent; or
- Completion of the English for Academic Purposes (EAP) program at an Australian NEAS Accredited Language Centre; or
- Completion of an English communication skills program appropriate for specific programs approved.

b) **Educational and other qualifications, skills, and other prerequisites**

- A recognised secondary (high school) qualification; or completion of AQF Level 4 study (e.g., Certificate IV); or
- For international students directly recruited from overseas, the entry requirement is the successful completion of equivalent high school certificate.

Pathways into the qualification

Preferred pathways for candidates considering this qualification include:

- Completion of qualification ICT40115 Certificate IV in Information Technology, or other relevant qualifications or units equivalent to the core of ICT40115;

   OR
- with demonstrated vocational experience in a range of work environments using a wide range of information technologies.

Pathways from the qualification

Students may wish to continue with ICT60115 Advanced Diploma of Information Technology or other ICA11 Advanced Diploma qualifications.