

# BSB50820 Diploma of Project Management (CRICOS Code: 104076D)

Release 1.0

## Duration

Calendar Year: 52 weeks

Academic Year: 36 weeks

Terms: 4 Terms x 9 weeks each (Total 36 weeks)

Holidays & Study Breaks: 16 weeks – 4 x 4 weeks

Study Type: Full Time, 20 hours / week

## Location

Level 6, 8 Quay Street, Haymarket NSW 2000

Level 1, 586-590 Parramatta Road, Petersham NSW 2049

## Course Fee

\$6,000.00

## Application Fee\*

A non-refundable Administration Fee of \$350 is to be paid with the deposit.

## Additional Fees\*

Material Fees: \$200 (Material Fee covers cost of printing of class material, class tests/quiz, and assessment cover forms).

\*Any fee changes will not affect enrolled students. New fees will apply to new enrolling students.

#Smart and skilled funding is available for domestic students for this qualification. Please enquire with EEVI.

## Assessment Arrangements

Assessment is both formative and summative and a holistic approach has been applied where possible. Evidence gathered is a combination of observation through work simulated environment written reports, case studies, question and answers, self-assessments and third-party reports (if applicable).

## Delivery Modes

Learners are provided with materials for each individual unit which includes materials used in training sessions, assessment materials (other than tests) and reference materials. All training will be delivered using a blended mode (face to face and online), including use of simulated situations where required.

Emphasis will be made on simulating “real life situations” in order to develop the skills identified in the “employability skills” for this qualification.



Phone: 02 9211 4958

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Website: [www.ee.edu.au](http://www.ee.edu.au)

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Elite Education Vocational Institute

RTO ID: 45018

CRICOS Code: 03546G



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## Entry Requirements

### a) English language equivalence requirements

- English is the student's first language; or
- IELTS 5.5 with no sub band scores less than 5.0; or
- Completion of at least one year of full-time study at secondary, post-secondary or tertiary level; or
- A pass grade or better in an English language subject at Australian Year 12 level or overseas equivalent; or
- Completion of the English for Academic Purposes (EAP) program at EEVI or an ASQA/TEQSA Accredited Language Centre; or
- Completion of an English communication skills program appropriate for specific programs approved.

### b) Educational and other qualifications, skills, and other prerequisites

- A recognised secondary (high school) qualification; or completion of AQF Level 4 study (e.g., Certificate IV); and
- Should be 18 years of age or over at time of commencement

## Pathways into the qualification

### Preferred pathways for candidates considering this qualification include:

To gain entry into BSB50820 Diploma of Project Management, it is preferred individuals possess a BSB40920 Certificate IV in Project Management Practice, or similar qualification; or have vocational experience in a project management related role without holding a formal qualification. Conversely, those with little or no vocational experience, can develop sound theoretical project management skills and knowledge to create further educational and employment opportunities.



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## Course Description

This qualification reflects the role of individuals who apply project management skills and knowledge to organisations. They may manage projects in a variety of contexts, across several industry sectors. They have project leadership and management roles and are responsible for achieving project objectives within set timelines. They possess a sound theoretical knowledge base and use a range of specialised, technical and managerial competencies to initiate, plan, execute and evaluate their own work and/or the work of others.

### Potential Job Roles

- Team Leader / Supervisor
- Senior Project Manager

## Recognition of Prior Learning

Elite Education Vocational Institute (EEVI) supports the national policy of recognition of qualifications and Statements of Attainment issued by other Registered Training Organisations (RTO), regardless of the location, provided that the RTO is registered to offer units of competency which exist within the qualification offered by EEVI and which may also exist in other Training Packages.

An application can be made for RPL when the student believes that they have already attained the necessary skills and competencies elsewhere (work other study etc.). An RPL application form is available from the Student Services Officer upon request.

The student will be required to provide documentation to support their application. The application will be processed and an assessment made as to the success or otherwise of the application. The student will be notified in writing of the result. The Student must sign (or otherwise accept) the 'Record of Course Credit Granted'.

## Foundation Skills

The language, literacy, numeracy and employability skills developed and tested within this diploma are reading, writing, oral communication, numeracy, teamwork, initiative and enterprise, and planning and organising. They are incorporated in the performance criteria that are required for competent performance.

### UNITS OF COMPETENCY

CODE	TITLE
BSBCRT511 (E)	Develop critical thinking in others
BSBWHS521 (E)	Ensure a safe workplace for a work area
BSBPMG530 (C)	Manage project scope
BSBSUS511 (E)	Develop workplace policy and procedures for sustainability
BSBPMG531 (C)	Manage project time
BSBPMG532 (C)	Manage project quality
BSBPMG533 (C)	Manage project cost
BSBPMG534 (C)	Manage project human resources
BSBTWK502 (E)	Manage team effectiveness
BSBPMG535 (C)	Manage project information and communication
BSBPMG536 (C)	Manage project risk
BSBPMG540 (C)	Manage project integration

C - Core      E - Elective

This qualification is made up of 12 units of competency.

Two thirds of the course content is delivered in the classroom environment (including trainer presentations, videos, resource texts, group exercises and role play) and up to one third is conducted online.

### Equipment

*Students will need to do some self-study as well as assessment preparation throughout their course of study. As a result, access to a computer as well as internet access needs to be available to students (it is highly recommended that students purchase their own device to ensure that there is no limitation). In addition, EEVI has made a fully equipped computer lab, free Wi-Fi access as well as a library available to students which they can use for self-study during EEVI business hours.*